

Diocese of Pittsburgh 

the Chimbote Foundation



2017

Chimbote Mission Team

"Tell Me More" Information Packet



SAMPLE TRAVEL ITINERARY – 2017 Mission Teams

Chimbote Mission Trips

Tentative Proposed Dates (two of four)

- A. June 30, 2017 – July 10, 2017
- B. July 14, 2017 – July 24, 2017
- C. July 28, 2017 – August 7, 2017
- D. August 11, 2017 – August 22, 2017

Day

1 - Friday	<u>Departure Flights to Lima</u>
1 - Friday	<u>Overnight Accommodations in Lima</u> Hotel Sipan Av. Paseo de la Republica 6171, Miraflores 00018, Lima, Peru
2 - Saturday	<u>Bus Trip to Chimbote</u> – Cruz del Sur Bus Company Leaves approx. 8 AM – Arrives approx. 3:30 PM Terminal Address – Av. Javier Prado Este # 1109
2 to 8 - Sat. to Fri.	<u>Chimbote Mission Accomodations – 7 Nights</u> La Casa de la Iglesia - Diocese of Chimbote Multipurpose Center 1904 Av. Meiggs, Chimbote, Peru
9 – Saturday	<u>Return Bus Trip to Lima</u> – Cruz del Sur Bus Company Leaves approx. 2 PM – Arrives approx. 9:30 PM
9 – Saturday	<u>Overnight Accommodations in Lima</u> Hotel Sipan
10 – Sunday	Day in Lima <u>Departure Flights to USA in evening</u>
11 – Monday	<u>Connecting Flights to Pittsburgh in morning</u>

*** Subject to Change – Draft as of 1/6/2017

2017 Planning Timeline and Deadlines

Chimbote Mission Trips

1. **Tues., January 10, 2017**
Initial Mission Trip Informational Meeting
7:00 – 8:30 PM
St. Paul Seminary, O’Conner Hall, Cardinals’ Great Hall
2900 Noblestown Road, Pittsburgh, PA 15205

2. **Immediately**
 1. Apply for a Passport, if needed
(Passport should be valid for at least 3 months beyond return date)

 2. If over age 18 and not already done
Review *Save Environments for Children* Requirements
Apply and register for needed items

3. **Mon., February 6, 2017**
Chimbote Mission Trip Meeting 2
7:00 – 8:00 PM St. Paul Seminary, Cardinals’ Great Hall
This meeting will include the materials covered in Meeting 1 for new mission partners that didn’t attend the first meeting plus more in depth discussions about the Chimbote mission – begin returning documents

4. **Thurs., March 2, 2017**
Chimbote Mission Trip Meeting 3
7:00 – 8:00 PM St. Paul Seminary, Cardinals’ Great Hall
Continued trip planning
DEADLINE for:
 - a. Signed Waiver and Liability Document
 - b. Protecting God’s Children requirements complete
 - c. Passport Information

5. **Wed., March 29 2017**
Chimbote Mission Trip Meeting 4
7:00 – 8:00 PM St. Paul Seminary, Cardinals’ Great Hall
Continued trip planning
DEADLINE for money to be paid for roundtrip air and Peru bus transportation prior to trip

6. May and June, 2017
Chimbote Mission Trip Meetings – TBD as needed

7. Mid to end June, 2017
Commissioning Mass and Spaghetti Dinner

NOTE: All airline and bus tickets need to be booked 90 days prior to the trip – exact costs for airline tickets and bus tickets are determined at the time of booking.

HELPFUL INFORMATION FOR PITTSBURGH VOLUNTEER MISSION PARTNERS

Housing in Chimbote: All Spanish speaking

LA CASA DE LA IGLESIA – 1904 Av. Meiggs

Walking distance (one block from the Maternidad and COS)

Special Note: IGLESIA is a Diocese of Chimbote multipurpose center for diocesan activities such as retreats, seminars, and conferences and provides lodging for pastoral agents and volunteers.

Rooms have two or three beds. Bathroom, hot water. Kitchen, Dining room, conference rooms, Chapel and laundry facilities also available.

Daily rate per person is approximately \$30 USD which includes three meals per day.

NO CREDIT CARD, CASH ONLY. ATM's easily accessible

Travel Time

Plan on two days of travel time to get to Chimbote and two days travel time returning to US. One day to Lima, then overnight in Lima. The next day is a 7.5 to 8 hour trip from Lima to Chimbote, and the same on the return trip.

Hotel in Lima (one day journey from Chimbote)

- **HOTEL SIPAN** which is close to the bus station
Hotel Sipan: www.hotelsipan.com
E-mail: reservas@hotelsipan.com
Tele: 011-51-447-0884

Bus fares

Recommendation is **Cruz del Sur bus company**. There are cheaper buses but not as secure. Tickets can be purchased online at www.cruzdelsur.com.pe
A **one-way bus ticket** is approximately \$32.00 to \$38.00 US dollars depending on holidays.

Examples of services volunteer Mission Partners may be asked to perform in Chimbote:

- Help, educate and play with the orphans
- Home visits assisting the COS visiting team and being ambassadors of hope and joy.
- Assist in the Maternity Hospital, Laboratory, and Out-Patient clinic.
- Assist where needed at COS at the time of their stay here in Chimbote

Other Considerations

Are there diet considerations or concerns? Allergies?

Medications: bring enough for the whole trip!

Passport – should be effective for at least three months beyond return date

Contact Information

The Chimbote Foundation - Diocese of Pittsburgh

Sue O'Keefe – Mission Office, sokeefe@diopitt.org, 412-456-3065

2017 Estimated Budget
For Chimbote Mission Trips

Item	Amount
1. Airline Tickets Round trip airfare estimate on Spirit Airlines Latrobe – Fort Lauderdale – Lima and reverse	\$1,000 to \$1,500
2. Bus Transportation Cruz del Sur Bus Company Round trip luxury coach Lima to Chimbote and reverse (7.5 hours each way)	\$70
3. Two Overnight Stays in Lima Hotel Sipan in Miraflores (One stay on trip down and one stay on trip back) These are 2016 rates subject to change.	2 nights = \$ 90 - Single Room \$110 – Double Room (\$55 per person) \$130 – Triple Room (\$43.33 per person)
4. Accommodations while in Chimbote. Price includes room and board (3 meals/day) @ Diocese of Chimbote Multipurpose Center	Room & Board in Chimbote \$210 per person (\$30 per day – for 7 nights)
5. <u>Translator Expenses</u> Each group of 4 will need a translator for the trip, making it a group of 5.	\$125 for the week
6. Miscellaneous Expenses Personal expenses including taxis and food on travel days	Personal \$50 - \$100
TOTAL (Est.)	High: \$2,050 Low: \$1,550

**2017 CHIMBOTE MISSION SERVICE PROJECT
VOLUNTEER MISSION PARTNER INFORMATION, APPLICATION
AND ASSUMPTION OF RISK & LIABILITY**

**MISSION SERVICE OPPORTUNITY OFFERED THROUGH THE CHIMBOTE FOUNDATION
OF THE CATHOLIC DIOCESE OF PITTSBURGH
IN CONJUNCTION WITH
CENTRO DE OBRAS SOCIALES (COS) & MATERNIDAD DE MARIA
CATHOLIC DIOCESE OF CHIMBOTE, PERU**

By applying to be a volunteer Mission Partner, I, _____ [print name] confirm that it is my intention to observe and assist the Chimbote mission and not be a distraction to the important mission work that is carried on there. Accordingly, I understand and accept the following expectations and responsibilities of a volunteer Mission Partner, including the assumption of risk and giving my informed consent by signing the following Release and Hold Harmless form below.

1. **RISK:** Being accepted to participate in a Mission Service trip such as this one to/from Chimbote, Peru is of its nature replete with risk and must be undertaken only with the informed consent of the volunteer Mission Partner. By my signature on this document I understand and accept these risks, and assume all liability.
2. **MATURITY:** I accept that Mission Partners must be mature adults, or high school or college students under specific adult supervision on the entire journey and throughout the mission visit.
3. **LEVEL OF DIFFICULTY:** I recognize that the trip to and from, and voluntary service in a developing country in another hemisphere will be physically and emotionally demanding. Therefore I certify that I am in good physical and mental condition before the trip.
4. **EXPENSES:** As a Mission Partner I knowingly agree to cover all of my own expenses including transportation, lodging, food, and miscellaneous expenses related to my trip to and from Chimbote.
5. **MISSION ADVOCATE:** Upon returning to the United States as a Mission Partner I am willing to become a mission advocate, sharing the mission story of the half-century “bridge of love of hope” between the people of Pittsburgh and the people of Chimbote.

RELEASE AND HOLD HARMLESS

INTENDING TO BE LEGALLY BOUND HEREBY, and in consideration of the opportunity to serve and work as a volunteer in the COS and MATERNIDAD DE MARIA MISSION PROGRAM in Chimbote, Peru, and with the assistance of THE CHIMBOTE FOUNDATION OF THE DIOCESE OF PITTSBURGH, I, the undersigned, being an adult of sound mind and majority age, or the parent of a minor under the age of majority (18 years of age), do hereby agree to indemnify and hold harmless the Diocese of Pittsburgh, a Pennsylvania Charitable Trust; Most Reverend David A. Zubik, the Bishop of the Roman Catholic Diocese of Pittsburgh; The Chimbote Foundation and its Trustees and Board members; the Diocese of Chimbote; COS and Maternidad de Maria and anyone associated with the above, their agents and employees, for any and all liability for personal injuries (including death), and any property damage

occasioned by or in any way connected with my participation or the participation of my child in this volunteer program.

As additional consideration for the opportunity to be a part of this mission volunteer experience, and INTENDING TO BE LEGALLY BOUND HEREBY, I, or I as parent of my minor child participating in said program, our heirs and our legal representatives, RELEASE AND FOREVER DISCHARGE the Diocese of Pittsburgh; the Bishop of the Diocese of Pittsburgh; The Chimbote Foundation of the Diocese of Pittsburgh; the Diocese of Chimbote; COS and Maternidad de Maria, their successors and legal representatives, of and from ANY CLAIMS, DEMANDS, RIGHTS AND CAUSES OF ACTION OF WHATEVER KIND AND NATURE arising from and by reason of any and all known and unknown, foreseen and unforeseen personal injuries (including death) and property damage that I or my minor child may sustain as a result of, or in any way related to my child's participation in said program.

I further understand that my own personal medical insurance shall be applied to cover any injuries or illness that are sustained by me or my child while on this volunteer mission trip and I will not look to the the Diocese of Pittsburgh; the Bishop of the Diocese of Pittsburgh; The Chimbote Foundation of the Diocese of Pittsburgh; the Diocese of Chimbote; or COS and Maternidad de Maria for any reimbursement.

I understand that this Release is part of a document that is provided by COS Maternidad De Maria Volunteer Program and The Chimbote Foundation of the Diocese of Pittsburgh that outlines responsibilities and provides information about this volunteer opportunity.

I understand that I AM ASSUMING THE RISK AND INCONVENIENCES OF THIS MISSION TRIP which is to/from Chimbote, Peru. I understand that I am undertaking this trip which may be more difficult and arduous than I am used to and that the same amenities of my home in the USA will not be available to me in Peru or on my journey there and back.

I understand that travel to, in and from Peru, and everyday life in that country may not be safe. I assume the risks of traveling in and to this country. I am aware or I have made myself aware of any bulletins, concerns or warnings by the United States State Department that pertain to travel by US Citizens in Peru.

I understand that I am responsible for all clearances that are required by the Diocese of Pittsburgh prior to rendering any volunteer activities or services.

I further understand that if I am a health care professional I will be responsible for my own licensing.

I further understand that in volunteering to serve as a volunteer Mission Partner I may be viewed by the staff of COS and Maternidad de Maria and by the people of Peru and Chimbote as an unofficial or even official "citizen-ambassador" from the Diocese of Pittsburgh and The Chimbote Foundation. Because of this special relationship, throughout the entire journey I will comport myself and do all in my power to represent the Diocese and the Foundation in a professional, charitable and Christ-like manner.

My Signature: Volunteer

Date

Print name

Dates of Mission Trip

From _____

To _____

TWO ADDITIONAL SIGNATURES REQUIRED FOR STUDENTS (Under age 18)

1. Parent or Guardian Signature

Date

Print name

**2. Chaperone Signature: (Person Responsible
for this student in Chimbote)**

Date

Print name

Relationship to Student

**Acknowledged on behalf of the Catholic Diocese of Pittsburgh and
The Chimbote Foundation**

Signature

Date

Title

Safe Environments for Children Catholic Diocese of Pittsburgh

Requirements for those 18 years of age or older participating in Chimbote Mission Trip

1. **Safe Environment Database:** Register on the home page of the Catholic Diocese of Pittsburgh website, www.diopitt.org, under Protecting God's Children on the left side of screen on tab titled "Safe Environment Database."
2. **Protecting God's Children Workshop:** Two options for completing this requirement:
 - a. **Live Session** – Register for a 3 hour class on www.diopitt.org, click on "Live Training Locations / Registration for Protecting God's Children/Virtus." This can be taken at one of many sessions offered at various locations around the Diocese.
 - b. **Online Session** – Register for an online session at www.diopitt.org, click on "Online Registration for Protecting God's Children/Virtus." This is also a 3 hour session.
3. **PA Child Abuse History Certification:** Volunteers are free of charge; apply at <https://www.compass.state.pa.us/cwis/public/home>.
4. **PA Online Mandated Reporter Training:** www.reportabusepa.pitt.edu Two options for completing this requirement:
 - a. **Live Session** – Register for a 3 hour class on www.diopitt.org, click on "Live Training Registration for Mandated Reporters of Child Abuse."
 - b. **Online Session** – Register for a 3 hour (10 segments) session on www.diopitt.org, click on "Online Training for Mandated Reporters of Child Abuse." Each segment can be saved when completed so the course can be taken over time.
5. **FBI Certification** – Two options for completing this requirement:
 - a. **For Volunteers who have lived in PA for at least 10 consecutive years and have not committed a disqualifiable crime:** Sign a Disclosure Statement Application for Volunteers (attached document). This is signed by yourself and a witness.
 - b. **Volunteers who have NOT lived in PA for at least 10 consecutive years and/or have committed a disqualifiable crime:** Must get an FBI Fingerprint Certification; 2-step process: Register at https://pa-aps.3m.com/perlpub/registration_welfare_pci.pl and then take the registration number to a Fingerprint site https://www.pa.cogentid.com/ohio/DPW/DPW_map/DPW_Regions_Clickable.html

Questions? Call Phyllis Haney at 412.456.5633 or email phaney@diopitt.org

DIOCESE OF PITTSBURGH
DISCLOSURE STATEMENT APPLICATION FOR VOLUNTEERS

Required by the Child Protective Service Law
23 Pa. C.S. Section 6344.2
(relating to volunteers having contact with children)

I swear/affirm that I am seeking a volunteer position and **AM NOT** required to obtain a background check through the Federal Bureau of Investigation, as:

- the position I am applying for is unpaid; **and**
- I have been a resident of Pennsylvania during the entirety of the previous ten-year period.

I swear/affirm that I have **NEVER** been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

I swear/affirm that I have **NEVER** been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth:

Chapter 25 (relating to criminal homicide)
Section 2702 (relating to aggravated assault)
Section 2709 (relating to stalking)
Section 2901 (relating to kidnapping)
Section 2902 (relating to unlawful restraint)
Section 3121 (relating to rape)
Section 3122.1 (relating to statutory sexual assault)
Section 3123 (relating to involuntary deviate sexual intercourse)
Section 3124.1 (relating to sexual assault)
Section 3125 (relating to aggravated indecent assault)
Section 3126 (relating to indecent assault)
Section 3127 (relating to indecent exposure)
Section 4302 (relating to incest)
Section 4303 (relating to concealing death of child)
Section 4304 (relating to endangering welfare of children)
Section 4305 (relating to dealing in infant children)
Section 5902(b) (relating to prostitution and related offenses)
Section 5903(c) or (d) (relating to obscene and other sexual material and performances)
Section 6301 (relating to corruption of minors)
Section 6312 (relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state.

I swear/affirm that I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying employment or participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current background checks obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation. The cost of background checks shall be borne by the employing entity or program, activity or service.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position.

I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my background checks.

I HEREBY SWEAR/AFFIRM THAT THE INFORMATION AS SET FORTH ABOVE IS TRUE AND CORRECT. I UNDERSTAND THAT FALSE SWEARING IS A MISDEMEANOR PURSUANT TO SECTION 4903 OF THE CRIMES CODE.

Date: _____

Printed Name

Signature

Witness Printed Name

Witness Signature